फार्म "सी" रेग्युलेशन क्रमांक 6 के अनुसार व्यवसायिक संघ के पंजीयन का

प्रमाण पत्र





पंजीयन क्रमांक :— 546 व्यवसायिक संघ का नाम :— ''आल इंडिया एसोसिएशन ऑफ कोल एक्जीक्यूटिव्स (एआईएसीई)''

> पंजीयक व्यवसायिक संघ कार्यालय श्रमायुक्त छत्तीसगढ़

यह प्रमाणित किया जाता है कि **"आल इंडिया एसोसिएशन ऑफ** कोल एक्जीक्यूटिव्स (एआईएसीई)" को व्यावसायिक संघ विधान, सन् 1926 (विधान क्रमांक 16, सन् 1926) के अधीन आज दिनांक 24 मास मई सन् 2016 को पंजीकृत किया जाता है।

(एस०एल० जगिड़े) (पंजीयकालडे)) व्यवसायिक संघेषकित्ती

#### **BYE-LAWS OF**

# ALL INDIA ASSOCIATION OF COAL EXECUTIVES(AIACE)

#### 1. Name

The name of the Association shall be "ALL INDIA ASSOCIATION OF COAL EXECUTIVES" which may be abbreviated and referred as to as AIACE.

## 2. Registered Office

Registered Office of the AIACE shall remain in the state of Chhatisgarh and at present is located at address :

302, Block No-4, RamaKrishna Enclave, Nutan Chouk Sarkanada, Bilaspur(CG)

#### 3. Area of Operation :

It shall have its Branch Offices and area offices in the coal mining areas and at other places where sufficient nos of members work or reside.

The area of operation of the Association shall correspond to the all mines, units and other establishments of coal mines in Chhattisgarh.

# 4. AIMS AND OBJECTIVES OF THE ASSOCIATION ARE AS FOLLOWS:-

- 1. To act as an effective channel of communication between the Executives and Management and appropriate govt to sort out Executives' grievances.
- 2. To ensure career growth of the executives by way of
  - a. rational and scientific promotion policy.

b. open system of annual performance appraisals.

- To achieve high level of pay scales/allowances/incentives/PRP /pension , which shall be compatible to the paying organizations in private /public sectors.
- 4. To get introduced incentive schemes for acquiring and improving

educational/professional qualifications of all the executives.

- 5. To improve the work culture of the organisation so as to ensure its growth and development.
- 6. To foster a spirit of fellowship, solidarity and co-operation among Association members.

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- 7. To co-ordinate with CPSU executives federations of India or any other such association in the area of mutual interests and benefits.
- 8. To organize seminars/conferences on subjects like effective management with the warmth of human relations , productivity , national integration, participative management , etc.

To encourage executives to participate in events like sports , publications of articles on various subjects , attending seminars/courses and other activities that will earn name for the organisation.

o pen institute and conduct courses /training for coal employees and others of mprove their professional skills and qualities for increasing employability.

- To conduct any other activities which are conducive to the attainment of the aims, and objectives of the Association by adopting lawful, legal and constitutional means,
- 12. To provide effective assistance to its members in the matter of law , taxation and grievances redressal etc.
- 13. To obtain representation on and affiliation with various bodies/ organization with a view to advocate and protect interests of its members.

# 5. ORGANIZATION SET UP:

## 1) AREA LEVEL

A Unit of the Association shall be established at Area Level.Executives posted in different mines/units under area/unit can become ordinary members having full voting right. All ordinary members will be deemed to be members of AIACE for all purposes. All members will be called as General body members of area level. There will be formed an Area Executive Committee with the following Set up :

1. President : 1

- 2. Vice-President: 1
- 3. Secretary : 1
- 4. Joint Secretary: 1
- 5. Treasurer : 1
- 6. Jt Treasurer: 1

7. Executive committee members: 5% of total membership of area.

It shall be the duty of the Area Executive Committee to implement the programs/policies, directives of Central Executive Committee/Branch

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Executive Committee in their areas. It shall report its activities together with the minutes of meetings to the Branch Executive Committee.

# 2) BRANCH LEVEL:--

Branch Office of the Association may be established at places where Subsidiary/regional Offices of the mines are established and at places where sufficient nos of Executives (on roll / retired, etc) reside. This will be decided by the Central Executive Committee from time to time. There will be primed a Branch Executive Committee with the following Set up :-

- President : 1
- Vice-President: 2
- 3. General Secretary : 1
- 4. Joint General Secretary: 2
- 5. Treasurer : 1
- 6. Jt Treasurer: 1
- 7. Executive committee members:-- 2% of total membership of branch .

President, Secretary and Treasurer of Area committee will be ex officio members of Branch Executive committee. It will have representation from advisory members and lady members with full voting right.

The General Body of Branch will constitute all members of Branch Executive committee and area executive committee. The Branch will collect reports from Area Body and will serve as interface between Area Level Body and Central Level Body for effective communication and transaction of activities required from time to time.

# 3) CENTRAL LEVEL :--

A unit of the Association shall be established at Central level and all other Committees like Branch and Area committees will be sub-ordinate to it. There will be formed a Central Executive Committee with the following Set up :-

- 1. President : 1
- 2. Vice-President: 2
- 3. Principal General Secretary : 1
- 4. Joint Principal General Secretary: 2
- 5. Treasurer : 1

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#### 6. Jt Treasurer: 1

7. Executive committee members:-- 0.5 % of total membership at central level. President, Secretary and Treasurer of Branch committee will be ex officio members of Central Executive committee . It will have representation from advisory members and lady members with full voting right.

The General Body of Central level will constitute all members of Central Executive Committee and Branch Executive committee .

the General Body of Central Committee shall have Supreme powers in decision making for smooth functioning of the Association. It can from time time decide number and designation of office bearers apart from those mentioned in the bye-laws.

It shall be the duty and responsibility of the Central Committee to formulate and implement the programme, policies and the directives of the General Body and to take such measures as may be necessary within the framework of these bye-laws for strengthening the organizational and financial position of the Association.

CONVENOR :-- There will be one post of Convenor in Central Committee. He may be nominated from one of the office bearers of Central Executive committee. The duty of Convenor will be overall growth of association and he will work for expansion of membership, liaisoning with similar organizations and others as per need and situation.

#### 6) Quorum and meetings:--

The Quorum of General Body Meeting/Executive Committee Meeting at all levels will be 1/3<sup>rd</sup> of Members including minimum of two office bearers . In case of shortage of quorum, the meeting will be postponed for half an hour and after half an hour, meeting shall be held in which quorum is not required either of General Body or Executive Committee meeting.

The General Body at all levels shall ordinarily meet once every year at such a place and time as may be determined by the respective Executive Committee within 3 months of the start of financial year.

The Agenda for the General Body meeting shall include :-

 To receive and adopt annual report and the audited statement of accounts of the Association for the preceding year.

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- ii) To discuss and decide as per agenda of the meeting.
- iii) Any such subject with permission of the Chair.

The Executive committee at all levels shall ordinarily meet from time to time at such a place and time as may be determined by the respective Executive Committee.

## 7. ORDER OF PRECEDENCE :

The various bodies constituted under the provisions of the Constitution shall have the following order of precedence in the matter of powers and authority at every level.

- General Body at Central level.
- ii) Central Executive Committee at Central level.
- iii) General Body at Branch level
- iv) Branch Executive Committee at Branch level.
- v) General Body at Area level
- vi) Area Executive Committee at Area level.

In the event of any conflict in the stand, action, policy or decision between any two or more of the above bodies, the decision of the body higher among them in precedence in the above order shall have the overriding effect.

## 8.0 MEMBERSHIP

## 8.1 ELIGIBLITY

i) Ordinary Members : An executive employed in coal mines will be eligible to become a member of the Association provided he/she declares to abide by the bye-laws of the Association and has paid the membership admission fee and the periodic subscription to be decided by respective Executive Committee.

ii) Advisory Members : Any superannuated/ retired Executive from Coal mines , upon retirement shall be admitted as Advisory Member and shall be referred as
AM provided he/she declares to abide by the bye-laws of the Association and has paid the membership admission fee and the periodic subscription to be decided by Executive Committee .

# 8.2 ADMISSION AND MEMBERSHIP FEE:-

Application for admission for ordinary membership shall be submitted to Area Executive Committee for its consideration and approval. The right to reject any application without assigning any reason thereof and the decision of the

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Committee in the matter shall be final. Any executive shall need to apply in the prescribed form ( Appendix " A" ) .The membership shall be effective from the date of approval .

The membership fee will be as below for time being and it will be revised by Central Executive Committee after every pay revision.

:- Ordinary/Advisory Members :- Rs 1000/a Time Payment

Monthly Subscription :- Ordinary/Advisory Members :-- Rs 50/

any member wishes to make advance payment for membership fee for 12 months, he shall pay only for ten months ie Rs 500/towards membership fee.

member defaulting to pay membership/Subscription / levy for six months will cease to be a member of the Association. But they can be readmitted on payment of all the due arrears along with Re-admission fee of Rs. 500/-. Special subscription/levy will be raised, if necessary, to fulfill the aims and objectives of the Association on approval of the General Body. Such amount shall be payable by each and every member and in case of default, such a member shall be debarred from voting/ contesting rights.

# BENEVOLENT FUND AND ITS BENEFIT :--

Ordinary members shall have option to contribute towards AIACE Benevolent Fund. They shall have to pay Rs 100 /month on account of Benevolent Fund by cash/cheque /check off system . The amount collected for the Benevolent Fund shall be separately deposited in a separate bank account exclusively for Benevolent Fund .

In case of death of ordinary member during active service period , the amount to be paid to the heirs of the deceased shall be 20 times of contribution made by him towards benevolent fund or minimum Rs 200000/(two lakh) only. Those officers who retire from service or resign shall be refunded the amount deposited by him in entire service life without any interest. The benevolent fund will provide economic security to the family of deceased executives.

# 9.0 CESSATION OF MEMBESHIP AND FILLING OF CASUAL VACANCY:--

- Membership shall automatically terminate upon resignation or death or 9.1when the member otherwise ceases to be an executive of coal mines .
- Membership shall also terminate if the periodic subscription of the member 9.2remains in arrears for a period exceeding 12 months.

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9.3- If a member conduct himself in a manner which in the opinion of the Executive Committee is unbecoming of a member of the association or detrimental to its interest. Such member shall be given a notice to enable him to offer his explanation and not being considered satisfactory, the membership of the shall be terminated by the Executive Committee. The member shall however be eligible to seek fresh membership on a fresh



application and payment of fee subject to approval of Executive Committee. However, the expelled member may appeal to the General Body in its next meeting and the decision taken by the General body shall be binding on the Executive committee.

- 9.4- Any member of the Executive Committee at respective levels, who fails to attend three consecutive meetings of the Committee of which he is a member, shall be deemed to have vacated his Office. Such a member shall have the right to appeal to higher Committee within three months from the date of actions for review.
- 9.5- All vacancies caused by resignation, retirement, transfer, disqualification, death of the member shall be filled by properly holding election within the next three months of the vacancy.

# **10. RIGHTS AND PRIVILEGES AND DUTIES OF MEMBERS.**

- 10.1- Every Member of the Association shall have the right in the election of the office bearer and Executive Members of the Executive Committee. He shall also have a right to seek election to any of the posts of the Office Bearers and to the membership of the Executive Committee.
- 10.2 Every member of the Association shall:

a. be faithful and loyal to the Association.

b. Always act in the interest of the Association,

c. Obey the orders, Instructions, or advice of the Office bearer of the Executive Committee ,

d. Look after the interest of the Association,

e. Not cause or permit to cause any loss or damage to the Association,

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f. Not bring bad name to the Association.

**11. Register of Membership** ---The association shall keep a Register of all its members in physical or electronic form containing their names, particulars of their places of work and other details.



The Register shall be open to inspection by any member of the Association at the Registered Office/branch office or from any place and any time.

he Register of members shall remain closed during such period as may be fixed by the Executive Committee to facilitate conduct of elections

# **12.0 POWERS, DUTIES AND FUNCTIONS OF GENERAL BODY**

 Annual General Body Meeting (AGBM) – The GB shall meet at least once in a year within three months of end of financial year to transact the following business:

i. to receive and consider the report of the EC on the affairs of the association during the preceding year.

ii. to receive and consider the accounts of the association for the previous year.

iii. to conduct the election of the new EC once in three years.

iv. to transact any other business/duty brought forward by any member.

- 2. EXTRA ORDINARY GENERAL BODY MEETING can be called any time if such situation arises. The Executive committee shall make the arrangement to convene the meeting with at least 7 days written notice to all members in the form of a circular. The decision taken in such a GBM shall be final and binding on the EC.
- 3. The GB shall have the power to alter or abrogate any or all the existing byelaws or frame new ones upon the vote of 2/3<sup>rd</sup> majority of the association members strength. The procedure for doing the same shall be as shown in clause.
- 4. The GBM shall be called and held by giving a notice of not less than 2 weeks.
- 5. In case the date for Annual General Body Meeting already fixed and circulated amongst the members , is considered unsuitable , the EC may consider to postpone the meeting.

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6. Members wishing to move a resolution at any Annual General Meeting shall give to the Secretary a notice of their intention to do so before the date of the meeting and forward at the same time a copy of their resolution. The Secretary at respective levels shall circulate among all members of the association of such resolutions upon receipt.

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The President or in his absence, Vice President shall be the Chairman of all the meetings. . In the event of both the President and Vice President being absent, the Chairman shall be elected by a vote of the member present.

## 14. MINUTES

The minutes of meeting shall be recorded in the minute book by the Secretary and signed by Chairman of the meeting. The minutes of meeting shall be circulated to all members of the association as soon as possible after each such meeting.

#### **15. VOTING AT THE GENERAL BODY MEETING**

Voting shall be by a secret ballot unless otherwise decided by the members present.

## **16.0 ELECTION OF OFFICE BEARERS / EXECUTIVE COMMITTEE**

- The Office bearers shall be elected directly when due , by the General Body at respective levels .The Executive Members will be nominated based on the proportionate representation .
- 2. All the Executive members and office bearers of the association shall be elected for three years, but shall be eligible for re election. However, for re election , the office bearer / executive members must have attended at least 60% of EC meetings during his previous tenure . The EC shall remain in the office till the next election is held which shall be every three year from the date of last election. The election will be held triennially for different posts as mentioned for respective level bodies and the process shall be completed before the expiry of 3 years' term . The term can be extended maximum up to three months by the Executive Committee. The term cannot be extended beyond three months. Higher body will be responsible for

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successful completion of election of lower level body. The election for lower level bodies will be held first.

3. For conducting the election of the office bearers , the EC shall appoint a Returning Officer/Election Officer. The Returning Officer shall call for the nomination from the members of the association . The nomination of any member shall be proposed by one member and seconded by another member. A member shall nominate /second only one member for one post . The mode of election ( by secret ballet or voice vote or raising of hands etc ) shall be decided by the returning officer in consultation with the contesting members .

The Election officers nominated by Central Committee shall be called Central Election officers, nominated by Branch committee shall be called Branch election officers and nominated by Area committee shall be called Area election officers. The duty of election officer will be to conduct timely and fair election. The election officer may nominate in sufficient numbers from members to help him in conducting election.

- 4. The principle of one man ,one post will be followed and no members shall be allowed to hold two posts simultaneously. A person elected for higher body will automatically cease to be office bearer of lower body if before election, he was holding any post in lower body.
- 5. The contestants for the Area committee posts shall at the time of elections necessarily be posted /residing within the jurisdiction of the Area concerned , those for the branch posts within the jurisdiction of the branch concerned and those for central posts ,any where in coal mines. For Central level posts, all members of the general body at central level of association shall vote. For branch posts, all members of the general body at branch level of association will vote and for the area level post, all members of the general body at area level of association will vote.
- 6. The Election /Returning officer appointed by the Executive Committee at respective level shall be in-charge of the elections and its decision in all matters (within framework of the Bye-Laws of the Association) connected with the elections shall be final.

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7. On the date fixed for the purpose, the Election Committee shall issue a notice calling for nominations for election to the various posts. Though a candidate may file any number of nominations, he can contest for one post only, failing which all his nomination shall stand cancelled.

the nominations shall be sent in a sealed cover addressed to the respective Election Officer.

Election officer shall publish a list of valid nominations, under its signature.

- 10. The elections will be held by secret ballot/raising of hand/voice vote as decided by the executive committee.
- 11 Eligible voters in the Election:--

All Members who have been paying membership contribution for at least one year before the election shall be eligible to vote in the election.

#### 12. Eligibility for contesting Election:--

Any member ( on Roll ) who has been members of association for continuously one year shall be eligible to contest election for the area committee, branch committee or the central committee and Advisory members shall be eligible to contest election for the branch committee and central committee only.

13 Restriction for contesting election:--

Any Member (on Roll) who has been members of association but have crossed the age of 57 years on the date of election shall be debarred from contesting election at any level. But after retirement and becoming advisory member, members shall be allowed to contest for branch and central level posts. No person will be allowed to contest for the same post more than two terms ie an elected member can retain the same post for max two terms. Advisory members may have maximum 2 Representative as office bearers in branch and national committees.

## 17. INTERPRETATION OF BYE-LAWS

If any dispute arises in regard to the interpretation of these Bye-Laws or where Bye-Laws are silent on any action of the Branch or Area Executive

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Committee, it shall be referred to the Central Committee at the next meeting who after hearing all the disputes shall decide the matter. If serious differences arise on the decision of the Central Committee on a matter of substantial importance, the dispute shall be referred to a voluntary arbitrators. In any case, no member shall resort to litigation.

# 18, Power of the executive Committee

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The EC shall be the governing body of the association , and shall exercise all the powers and do all such acts as may be necessary for the urtherance and achievements of the aims and objectives of the association , for the internal management of the association , and for the regulation of the affairs of the association , as they may think proper , provided such action is not inconsistent with the objectives of the bye-laws of the association or any other direction that may have been decided in the GBM. The EC shall have the power to appoint the committee / sub –committees for such purposes as may be deemed necessary from time to time consisting of members of the association.

2. The EC shall have authority to decide on all issues of associattion. However, it shall be open to the General Body either to accept or set aside such a decision . All such decisions of the General Body shall be binding on the EC.

## **19. DUTIES OF THE EXECUTIVE COMMITTEE**

- 1. The EC shall be subject to general control of GB. The EC shall be responsible for the efficient conduct of the affairs of the association and it shall initiate and execute all measures necessary or desirable for the purpose of securing the objectives of the association. It shall draft , finalise and submit memorandum to the Management of the corporation or represent the association before the Management of the corporation on the matters affecting the common interests of the members . Whenever it may think necessary or desirable for the furtherance of such common interest , it shall organize meetings , interviews or deputations with higher authorities either alone or jointly with other Association/Organizations.
- 2. The EC may take the necessary steps to affiliate the Association , with other associations (s) for furtherance of its aims and objectives .

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- 3. The EC shall also organize social gatherings under the auspices of the association whenever decided upon.
- 4 The EC shall submit the annual report on the working of the association at GBM.

The EC shall have the authority to incur expenditure upto a maximum of Rs 20000/- at a time and raise sufficient funds necessary for carrying out above functions.

#### Duties OF THE OFFICE BEARERS

## **1. PRESIDENT**

The President shall preside over all the meetings (EC and GBM) of the Association. He shall have the power of casting vote in case of tie during the process of taking decision on any issue. All the minutes of meeting of EC shall be approved by him, However, in case of President's disagreement over an issue, the EC shall be bound to re consider its decision after such re consideration shall be binding on the President.

His advice shall be taken in all matters pertaining to the administration of the Association. The President shall have power to call for special meeting of Executive Committee and the General Body. In cases of emergency requiring immediate action, he may adopt such measures as the circumstances may demand and report his action to the Central Committee.

#### 2. VICE PRESIDENT

In absence of President, The Vice President shall perform the functions of the President. The Vice-President shall assist the President in the discharge of his functions. They shall also have such powers and shall perform such duties as may be entrusted or delegated to them by the Executive Committee.

3. Principal General Secretary:- He will function at central level.

4. Joint Principal Secretary:-He will assist Principal General Secretary in day to day works.

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#### 5. SECRETARY/JOINT SECRETARY AT RESPECTIVE LEVELS

He shall be the main activator of the association and shall ensure that the decision of the EC is implemented in its right spirit . He shall be empowered to authorize expenditure upto Rs 5000/- at a time .

e shall maintain upto date records relating to :

Membership of association

2 Proceedings of General Body and EC and shall have them ratified in the subsequent meeting.

3. Records relating to assets and property of the association and in consultation with the EC, shall do correspondence with the management, ministry, others, etc., convene all meetings of the association and coordinate with other friendly associations.

4. The annual Report as approved by EC shall be presented by the Secretary in the Annual General Body Meeting at respective levels.

5. He shall as far as possible keep the Executive Committee apprised of the development/actions taken by him on various organizational matters and shall involve/facilitate/encourage other office bearers to perform their respective functions.

**6. TREASURER/JOINT TREASUER** He shall maintain an account of the receipt and expenditure of the association . He shall present the annual budget along with audited accounts/balance sheet in the GBM for its approval.

He shall receive all payments due to the association and deposit them in a Bank approved by the EC. He shall disburse payments.

#### 7. EXECUTIVE MEMBER

He shall be participating in all deliberations discussions in meetings and shall cast the vote whenever required to decide any issue.

He shall perform functions/duties assigned to him by EC and General body in the interest of association.

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#### 8. SUB -COMMITTEES

Sub Committee for any specific purpose may be constituted from time to time by the EC as may be necessary or useful in the furtherance of aims and objectives .The duties , functions and powers of such sub committees shall be decided by the EC which formulates it.

#### **21. FUNDS AND ITS UTILIASTION**

The General funds of the Association shall vest in the Executive Committee who shall open accounts with a Bank or Banks to be operated by the office bearers at respective levels.

All moneys received on account of the Association shall be deposited in nationalized Banks and no money received shall be utilised directly for meeting payment, but all expenditure shall be met by withdrawing funds from the Bank. After election, newly constituted body will send fresh nomination duly endorsed by higher body to the bank informing the particulars of persons for operation of bank account. The operation of bank account will automatically cease after three years if fresh nomination is not sent to the bank with list of the newly elected office bearers.

The Office bearers at respective levels shall be competent to authorise all items of expenditure on behalf of the Association up to Rs. 10000/- To meet the expenses of their offices including traveling and others, Area executive committee shall be entitled to 40 % of the total subscription received from membership, 30 % will go to the branch committee and rest 30 % will go the central executive committee .Total membership fee will be deposited at central level first and will be distributed proportionately. In case, some of the area or branch committees do not have sufficient members to sustain and bear the regular expenditure, it will be financially supported by central committee.

The membership fee will be collected from ordinary members by area level body through cheque/cash/check off .The advisory members shall pay the membership fee through cheque/cash.

#### **22. FINANCIAL YEAR**

The Financial year for the association shall be the year from Dec. to jan.

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## 23. AUDIT OF THE ACCOUNTS

Annual accounts shall be audited by an auditor to be appointed by General Body . The Auditor shall audit the annual accounts and shall submit the report to the General Body in its annual meeting. The auditor shall be empowered to check the account books whenever he deems it necessary .

Any auditor shall be appointed at the Annual GBM for the purpose of auditing the accounts of the succeeding financial year.

As soon as possible after the financial year and in any case before the GBM of the association , the accounts of the association shall be examined and certified by the auditor .

- 24. The Association will open the bank account in its name with any nationalized bank. Such account shall be operated under the joint signature of any two out of President or Vice President, secretary or joint secretary and treasurer or joint treasurer.
- **25. AMENDMENTS OF BYE-LAWS** : Central level General Body shall be empowered to amend these bye-laws by 2/3<sup>rd</sup> majority present in its General Body Meeting , and the same shall be intimated to the Registrar of Trade Union Chhattisgarh passing of resolution.

#### **26. DISSOLUTION OF THE ASSOCIATION**

The dissolution of the association, in case the need arises, shall take place as below. A resolution calling for such a dissolution of the association shall be initiated by at least 2/3<sup>rd</sup> majority of the EC.

The resolution giving the reasons for dissolution in detail , shall be circulated 15 days in advance before calling the Extra –ordinary General Body Meeting .

The resolution for the discussion of the association shall be passed by  $2/3^{rd}$  majority of the members of the GBM.

On dissolution, all the assets of the association shall be transferred to CIL Benevolent Fund / similar association (s) as decided by General body.

(एस.एल.जांगड़े) पंजीयक व्यवसायिक संघ छत्तीसगढ , रायपुर



#### 27. JURISDICTION & SCOPE :

Jurisdiction of the association shall be CG only and Scope shall be for the executives of coal mines.

The member(s) of the Association shall not resort to any proceedings in any Court of Law against the Association or its elected Office Bearer(s) without exhausting the remedy of arbitration. The arbitrators to be appointed by the respective Executive Committee of the Association on an application by such member(s) setting out the cause of grouse against the Association or its elected office bearer(s) the committee will cause to constitute two arbitrators. One such arbitrator shall be at the instance of the aggrieved members out of three members nominated by him. The proceedings of arbitration will be carried out as per Arbitration Act 1996 and the decision of the Arbitrators shall be binding for both the parties. For the purpose of jurisdiction in respect of legal suits, if any, filed by any party it would be limited to the place where Registered Office of the Association is situated.

- 28.) FINES & FORFEITURES No fines shall be imposed on any member . However, if any member ceases to be a member on the mid of a year, the dues and subscription etc. remitted by member will not be refunded.
- **29.)** The accounts of books can be inspected by any member on giving a prior notice of seven days to the Gen Secy.
- 30. Annual return and Form "E" regarding office bearer of Central level committee shall be submitted to the Registrar of Trade union as per provision of the TU act 1926 and Ruls 1961.

#### **33.SPOKES PERSONS:--**

Executive committee at respective level shall nominate one /two of its members as spokes person to interact with press and media and others for image building of the association. Their duty will be to enhance the reputation of association and its members among the public as well as among workers.

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## 33.0.NO CONFIDENCE MOTION AND RIGHT TO RECALL :--

No confidence motion at any level shall be passed by 2/3rd of the general body members at respective levels, for which a notice shall be delivered in writing to the President, who shall convene a meeting within 15 days for consideration. Extra-ordinary general meeting of the respective level will be called giving time, date and venue for such a meeting regarding election, eligibility of voters or otherwise. Extra-ordinary general body may be called by any member if situation such warrants.

